# TITLE OF YOUR ACTIVITY



1

## DESCRIBE YOUR ACTIVITY IN A FEW LINES

2

#### **DURATION AND GOAL OF THE ACTIVITY**

How long will be the activity? Why do you organise it? For who?

3

### **STEPS OF THE PROJECT**

Do a list of every step needed to organise the activity.

4

#### **BENEFITS**

What are the advantages and benefits of the activity? When is your activity the most appropriate? For who?

5

#### **CHALLENGES**

What are the challenges when organising or during this activity?

You can add variances, different lines of approach and strategies to get through the organisation of this activity.

#### Title of the activity:

Duration of the activity:

Goal of the activity:



1.

2.

3.

4.

5.

6.

Benefits:

Challenges:

Variances, different lines of approach, strategies:

